

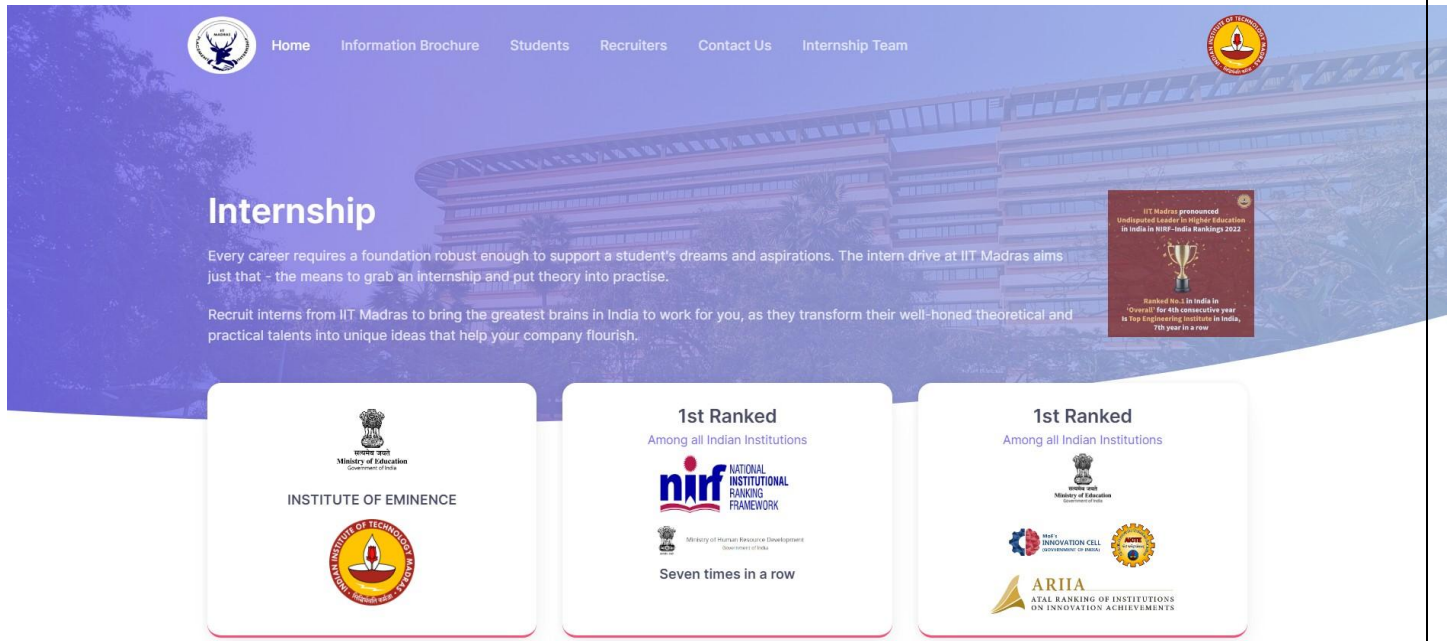


# Portal Registration Guide Internships 2025-26



**Placement & Internship Cell**  
INDIAN INSTITUTE OF TECHNOLOGY MADRAS

1) Go to the [IIT Madras Internship Portal](#) → Recruiters



2) Select the **Click Here** option below the submit for registering as a new recruiter

The screenshot shows the 'Recruiters' registration page. The header includes the IIT Madras logo and navigation links: Home, Information Brochure, Students, Recruiters, Contact Us, and Internship Team. The main content area features a large 'RECRUITERS' heading. Below this, there is a 'Sign into your account' section with a login form. The form has fields for 'Email Address' and 'Password', and a 'Sign in' button. Below the login form, there are links: 'Click Here if you are a new recruiter.', 'Forgot / Reset Password ? Click Here', and 'Click here for the Recruiter Portal Guide'. To the right of the login form, there is an 'Instructions' section with a list of 7 steps. The steps are: 1. Internship Registration Form (IRF) - should be filled out once for each profile. 2. Companies are encouraged to conduct a Pre-Placement Talk (PPT) for students to get to know about the company. 3. Announcement of profile to students - Please note that Profile announcement will only happen after the completion of IRF. 4. Interested students apply for the profile on the portal. 5. Shortlisting processes such as Tests / GDs / Interviews can be conducted. Shortlist containing the name and roll number of selected students should be sent to the Placement and Internship Office. 6. Acceptance / Rejection of the offer by the students is shared by the Placement and Internship Office to the company. 7. Official offer letters are to be sent to the Placement and Internship Office at least 30 days before the commencement of the internship. At the bottom of the instructions, there is a note: 'After submitting the IRF, you will not be able to modify the details of the IRF. For modifications after the'.

3) Kindly read the guidelines and Instructions. Proceed by clicking **Next** successively and check the declaration box below.

### The Internship Recruitment Process consists of the following steps

- Registration on portal.
- Internship Registration Form (IRF) - should be filled out once for each profile.
- Companies are encouraged to conduct a Pre-Placement Talk (PPT) for students to get to know about the company.
- Announcement of profile to students - Please note that Profile announcement will only happen after the completion of IRF.
- Interested students apply for the profile on the portal.
- Shortlisting processes such as Tests / GDs / Interviews can be conducted. Shortlist containing the name and roll number of selected students should be sent to the Placement and Internship Office.
- Acceptance / Rejection of the offer by the students is shared by the Placement and Internship Office to the company.
- Official offer letters are to be sent to the Placement and Internship Office at least 30 days before the commencement of the internship.

After submitting the IRF, you will not be able to modify the details of the IRF. For modifications after the submission, reach out to the Internship Office at [internship@iitm.ac.in](mailto:internship@iitm.ac.in).

Next

### Message from the Team

A very warm welcome to our past recruiters and aspiring recruiters from the Placement and Internship Office of IIT Madras.

Thank you for your interest in engaging with IIT Madras and your efforts to hire our students.

Kindly register here to enable the participation in the 2025-2026 Internship Season.

We sincerely thank you for your efforts. We look forward to continuing support and collaboration.

Regards,

- Companies should adhere to the Job Description and other details mentioned in the IRF (such as Compensation, Internship duration)
- Communication with students: Companies are also requested not to make spot offers to the students during the interview. The students must be allowed to go through any other interview/selection process that they may have during that day.
- The penalties for violation will be decided by the Internship Advisor and the Student Heads of the Internship Team.

IIT Madras encourages the company to use the **PPO** and **PPI** mode, so that both the company and the student can benefit from the relationship that began with the internship.

☒ WE HEREBY DECLARE THAT WE HAVE GONE THROUGH THE **RECRUITER'S GUIDELINE & POLICY DOCUMENT** FOR THE 2025-2026 CAMPUS INTERNSHIP SEASON OF IIT MADRAS AND WILL FOLLOW THE GUIDELINES AND POLICIES MENTIONED IN THE DOCUMENT BY LETTER AND SPIRIT.

Next

### Message from the Team

A very warm welcome to our past recruiters and aspiring recruiters from the Placement and Internship Office of IIT Madras.

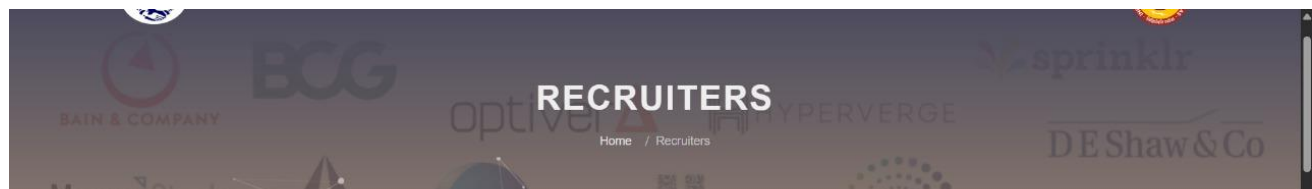
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Kindly register here to enable the participation in the 2025-2026 Internship Season.

We sincerely thank you for your efforts. We look forward to continuing support and collaboration.

Regards,

Placement & Internship Office, IIT Madras



#### New Registration

Enter your email address and create the company profile.

→ Go

Already Registered ? [Click Here](#)


[Click here](#) for the Recruiter Portal Guide

#### Instructions


1. Internship Registration Form (IRF) - should be filled out once for each profile.
2. Companies are encouraged to conduct a Pre-Placement Talk (PPT) for students to get to know about the company.
3. Announcement of profile to students - Please note that Profile announcement will only happen after the completion of IRF.
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After submitting the IRF, you will not be able to modify the details of the IRF. For modifications after the submission, reach out to the Internship Office at [internship@iitm.ac.in](mailto:internship@iitm.ac.in).

4) Fill up the following information and click **Submit**



Home | Students | Recruiters | Academics | Contact Us | Our Team



Company Details (madhuveera2004@gmail.com)

Name Of Company \*

Tester

Year Of Inception \*

2004

Website \*

testing

Type Of Company \*

Domestic

Business Nature (Company Sector)\*

IT

Select your affiliation \*

☒ In-House HR

☐ RPO (Recruitment process outsourcing) personnel

Recruiter Contact Information

Name Of In-House HR \*

test

Designation \*

test

Mobile \*

987-654-3210

Alternate Mobile

986-745-2310

Email Address \*

Alternate Email Address

Email Address \*

madhuveera2004@gmail.com

Alternate Email Address

Postal Code \*

600053

Address \*

test

Additional Information

Does your company have an office at IITM Research Park ? \*

☐ Yes

☒ No

Are you a registered company in India ? \*

☒ Yes

☐ No

Are you open to hire SWD / SLD Students? \*

☒ Yes

☐ No

Does your firm have any specific policy to engage SWD / SLD students to make societal impact? \*

☒ Yes

☐ No

☒ We hereby declare that we have gone through the Recruiter's Guideline & Policy Document for the 2025-2026 campus internship season of IIT Madras and will follow the guidelines and policies mentioned in the document by letter and spirit.

→ Submit

↑

- 5) → Companies with an existing **invite from the Placement & Internship office** will receive login credentials on the registered email shortly after registration.
- For companies **without an invite**, the team will require some extra time to process the registration. Therefore, login credentials will be sent to the registered email address after a period of time.

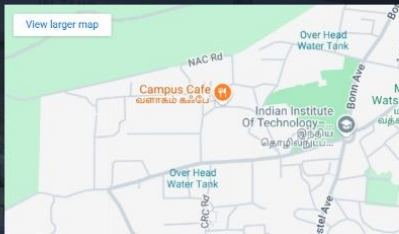




Your details have been submitted successfully.

Thank you for your interest. You will receive a response from our internship team by 4 working days. In case of any delay please reach [our team](#).

## Office Location



## Get In Touch

If you have any questions about the services we provide simply use the email address below. We try and respond to all queries and comments ASAP.

Placement and Internship Office,  
Behind DoST Building, Humanities and Sciences Block (HSB), Ground Floor ,  
IIT Madras  
Chennai - 600 036.

### 6) The login credentials must be used to log in to the portal (Recruiters Home Page)



ATN

yegneswarrv@gmail.com

Dashboard

Company Details

Job Profiles

Policy Document

Sign out

## Contact Information

We would like to bring to your kind attention the data on the candidates such as list of students registered with email id, Resumes and etc., can be viewed and obtained as download by the recruiter from the portal  
[Click: [Job Profiles](#) → [Registrations](#) → [Download excel](#)].  
Hope you would appreciate that the login and credentials provided to the recruiters are to have a protected intact data from end to end. Please note that the same credentials are valid for accessing all these details as and when required by the company. We invite you to get the data from the above as mentioned to know the update.

Company Name

ATN

Email Address

yegneswarrv@gmail.com

Website

<https://atn.org>

Nature Of Business

Consulting

Type Of Company

MNC

Your Affiliation Is?

☒ In-House HR ☐ RPO

Recruiter Contact Information

Name Of In-House HR \*

Designation \*

### 7) Profile details can be added from the **Job Profiles** section of the dashboard. Please note that profile details **cannot be changed** once the profile has been announced.



Are the students required to undergo any medical tests? \*

☐ Yes ☐ No

**Selection Process**

Group Discussion \*

☐ Yes ☐ No

Mode Of Interview \*

☐ Online ☐ Hybrid ☐ Offline

**Test Information**

Aptitude Test \*

☐ Yes ☐ No

Technical Test \*

☐ Yes ☐ No

Test Requirements \*

Special Requirements, if any?

[Continue](#) [↑](#)

8) If any problems are encountered, please exit and log in afresh.

- Enter your email address, fill up the following information and click Submit.